CIRBI Next-Generation Onboarding FAQ

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General

What is CIRBI?

Advarra's Center for IRB Intelligence (CIRBI) is a cloud-based, fully validated, 21 CFR Part 11 compliant electronic IRB management platform. CIRBI simplifies the way sponsors, CROs, and researchers submit and manage their studies by providing an easy-to-use set of self-building SmartForms that maximizes efficiencies and reduces errors.

Why has Advarra developed a new version of CIRBI?

Advarra has developed the next generation of the CIRBI platform to improve the look, feel, and efficiency of CIRBI for an overall improved user experience.

The CIRBI next-generation platform is designed to feel familiar to users while providing greater stability.

Do I still have access to the legacy CIRBI platform since the transition to CIRBI next-generation?

Yes. The legacy CIRBI platform remains available to allow you to access historical records. You will maintain access to legacy CIRBI using your legacy CIRBI login credentials.

How is CIRBI next-generation different from the legacy CIRBI platform?

CIRBI next-generation functions just as legacy CIRBI did, just much more efficiently. In addition, the new platform has a refreshed look and feel with no changes to existing workflows or functionality.

Is "CIRBI next-generation" the product name?

No. "CIRBI next-generation" is the interim phrase we are using for clarity when referring to the new platform. The product name remains CIRBI for both the legacy version and new version of the platform.

Is the IRB submission process changing?

No. All IRB submission requirements remain the same in CIRBI next-generation. You will experience subtle changes in navigating to your submission compared to legacy CIRBI, but the SmartForm questions and requirements remain the same.

Can I access prior studies in legacy CIRBI now that my submissions have migrated to the new platform?

Yes. All users will retain access to legacy CIRBI and will be able to access historical data.

Will CIRBI next-generation be integrated with other Advarra products?

Yes. CIRBI next-generation will continue to be enhanced to work with Advarra SSO and other Advarra products over the coming months.

Is CIRBI next-generation enabled with Advarra SSO?

Yes, CIRBI is integrated with Advarra SSO. Advarra began rolling out Advarra SSO for CIRBI to organizations' users in August 2026. Rollout will continue through 2027. Advarra will reach out to your organization and provide details well before rolling SSO out to your users.

My organization uses Advarra Connect. Do I need to take any action to enable Connect for CIRBI next-generation?

No action is needed. If any updates are required, your Integration Services contact will reach out to your organization.

Will the CIRBI next-generation platform be available as a tile on the Advarra One homepage?

Once Advarra SSO for CIRBI is enabled for your organization, the CIRBI tile will be available via the Advarra One homepage. Users will then be able to access CIRBI via that tile. Please be assured we will communicate any changes well in advance.

Resources

Where can I find additional resources?

CIRBI Next-Generation Documentation Website - This website (linked within the footer of the CIRBI next-generation application) contains system documentation for the CIRBI next-generation platform in addition to paths for training and support.

CIRBI Next-Generation Onboarding Resources - FAQs and Onboarding Guides are available on the CIRBI Next-Generation Documentation website referenced above.

What training is available for me to learn about the CIRBI next-generation platform?

Advarra has the following training materials specific to the CIRBI next-generation platform available:

- **CIRBI Next-Generation Training Modules** - New eLearning modules specific to CIRBI next-generation are available for you to learn more about the platform.
    - If you have an Advarra University account, you can find these modules there.
    - If not, we recommend you complete this training through the Advarra IRB Training Portal. You can find information on how to register for an IRB Training Portal account and which modules are specific to CIRBI next-generation in the Onboarding Resources section of the Documentation website.
    - Please note that training is recommended, not required.
- **The next-generation of CIRBI self-guided demo** – Take a tour of the new platform to learn how its modern visuals and updated features enhance and optimize the submission process.

How can I suggest features or improvements to the new CIRBI next-generation platform?

Please send any enhancement ideas to your Client Success Coordinator.

How do I get support?

If you have questions about your move to CIRBI next-generation, please contact support-CIRBI@advarra.com.

User Activation/Registration

Do I need new login credentials to access CIRBI next-generation?

Yes, you need to activate a CIRBI next-generation account to access and work from the new platform. This includes setting up security questions and a new password for the new system.

Creating a CIRBI next-generation account does not impact your legacy CIRBI account or legacy CIRBI login credentials. You will maintain your existing login credentials for the legacy CIRBI platform.

Can I use my legacy CIRBI password to log in to CIRBI next-generation?

No. Your legacy CIRBI login credentials will not log you in to CIRBI next-generation. You need to create a new password for CIRBI next-generation when you register for your new CIRBI next-generation account.

What should I do if I'm unable to add the principal investigator (PI) to the study start-up (SSU) forms because they haven't completed their CIRBI next-generation account registration?

If your PI has a CIRBI next-generation account but you cannot find them, contact support-CIRBI@advarra.com.

I’m having trouble logging in to CIRBI next-generation. How do I get support?

Please contact support-CIRBI@advarra.com if you experience issues activating your account or logging in.

Migration

My submission has migrated from legacy CIRBI to CIRBI next-generation. What does this mean?

A submission with a "migrated" status means that it has successfully migrated from legacy CIRBI to CIRBI next-generation. All future submissions on Migrated studies must be submitted in the CIRBI next-generation platform.

When will I begin IRB submissions in the CIRBI next-generation platform?

As of July 13, 2026, all new IRB submissions take place in the CIRBI next-generation platform.

How do I know if my submissions were successfully migrated to the CIRBI next-generation platform?

Migrated studies will populate in the My Studies tab of your dashboard and display a **Migrated** status. Migrated studies will have a "**Migrated**" status in the legacy CIRBI platform and a "**Migrated**" label in the CIRBI next-generation platform.

Do I need to take any action on my active studies in the legacy CIRBI platform?

If you had any IRB submissions in process at the time of submission migration, those will continue to process and be completed in the legacy CIRBI platform. The submission will migrate to CIRBI next-generation after completion.

What was migrated from legacy CIRBI to CIRBI next-generation?

Your organization and user details migrated into CIRBI next-generation, followed by all completed submissions.

When do migrations occur?

Submissions continue to migrate from legacy CIRBI to CIRBI next-generation daily (Tuesdays through Fridays) as they are completed in legacy CIRBI.

Were all studies (both active and inactive) migrated to CIRBI next-generation?

Only active studies were migrated into the new system. Information regarding inactive and closed studies will remain accessible in the legacy CIRBI platform.

All completed submissions for active studies were migrated to CIRBI next-generation to preserve the historic information and relationships between submissions.

Did closed studies migrate to CIRBI next-generation?

Closed studies will remain in the legacy CIRBI system and will not migrate to CIRBI next-generation at this time. You will continue to have access to historical data in the legacy CIRBI system.

What will happen to my documents and data stored in the legacy CIRBI platform? Will these carry over to the CIRBI next-generation?

Data within the legacy CIRBI platform will not be impacted. Active studies and submissions related to those studies were migrated to CIRBI next-generation along with key related data and documents.

What process does Advarra use to ensure my study information is properly migrated?

The Advarra team has previously conducted similar IRB data migration projects. Using proven processes, the Advarra team will ensure the migration is done efficiently and securely.

The process involves extensive validation to confirm data integrity, including data comparison using database scripts, comparison of import script logs with the input data, and executing import files in a validation environment.

Where can I find my archived studies?

You will retain access to your historic instance of CIRBI for any archived data you may need. We will be sure to provide advance notice prior to making any changes to the legacy CIRBI platform.

What happened to our draft initial submissions in the legacy CIRBI platform?

Only approved and completed IRB submissions were migrated during Submission Migration in July 2026. Submissions in Pre-Submission or other In Process states were not migrated and will remain in the legacy CIRBI system until completed there.

Did investigator and site information migrate over to the CIRBI next-generation platform?

Site information including address, phone number, and website, have migrated to the new platform. Some investigator data migrated, while some will need to be re-entered in the new CIRBI platform. Investigator data that migrated to the new platform includes name, contact information, CV, and audit entries.

To use the IRB Ready feature that pre-populates submission forms, investigators will be asked to complete profile information on their first site submission or single-site protocol in the CIRBI next-generation platform.

Am I able to add new submissions in legacy CIRBI now that I'm in CIRBI next-generation?

Effective July 13, 2026, new submissions are not permitted in the legacy CIRBI platform.

Can submitting sites access protocol level submissions in CIRBI next-generation?

Site users have access to the study(ies) the user is assigned to as a contact in CIRBI.

Will we receive an email alerting us that action is needed in CIRBI next-generation, as we did in legacy CIRBI?

Yes, you will receive both an email and an in-application notification.

Legal/Contracts/QA

Will there be any changes to the invoicing processes with the move to CIRBI next-generation?

No, the move to the new CIRBI platform makes no changes to how you are invoiced.

Who would I reach out regarding system validation documentation for CIRBI next-generation?

Please contact qualityassurance@advarra.com.

Who should I contact about auditing Advarra's IRB?

Please contact qualityassurance@advarra.com.

Does the move to CIRBI next-generation impact my contract with Advarra?

No, the move to the new CIRBI platform has no impact on your existing contract with Advarra.

Will the name of documents listed on approval letters match the names of the documents posted on CIRBI next-generation?

The experience in CIRBI next-generation will be the same as your legacy CIRBI experience regarding the naming convention of documents and approval letters.